

PENTWATER TOWNSHIP LIBRARY BOARD

Meeting Minutes

June 18, 2019

Roll Call—Present: Kendra Flynn, Valerie Church McHugh, Nancy Peterson, Cynthia Maguire, Elaine LeTarte, Joan LundBorg.

Also Present: Mary Barker, Joan Wegner, Sue Johnson

Call to Order: The meeting was called to order at 5:00 p.m. by Kendra Flynn, President.

Approval of the Agenda: Kendra Flynn requested that Sue Johnson's presentation be moved to the beginning of the meeting. All agreed.

Truth in Taxation: Sue Johnson addressed the group to discuss millage for the library. She advised the board to ask for a rollback to the previous year's rate at the July 10, 2019, township meeting and suggested that the library should reapply for this rollback each year. The Public Meeting will be on July 11, 2019, at 6:00 p.m. at the Friendship Center.

Approval of Minutes of May 21, 2019, Regular Meeting and May 30, 2019, Special Meeting
Valerie Church McHugh made a motion to approve the minutes of May 21 and May 30, 2019. Cynthia Maguire seconded the motion. The minutes of both meetings were approved.

Treasurer's Report: Treasurer, Elaine LeTarte reviewed the treasurer's report. Valerie Church McHugh made a motion to approve the treasurer's report. Joan LundBorg seconded the motion. The motion was approved.

Review of Bills Paid: Valerie Church McHugh made a motion to accept the list of bills paid as presented. Joan LundBorg seconded the motion.

Director's Report: Mary Barker reviewed the director's report.

Committee Reports: None at this time.

Continuing Business:

- **Outside Project Planning RFP:** President Kendra Flynn reported on new ideas for remodeling the front and back of the building designed by Duane Fitzpatrick. There was discussion.
- **Library Chairs:** The four large library chairs were sold, and Mary Barker shared a picture of the new chairs that will be coming. A sample of the fabric will be sent to the library, and there was some discussion about getting a sample of the chair to sit in before finalizing the order.

- **NIS-BCBS:** Mary Barker stated that she will have health insurance as of July 1, 2019.
- **Restriping of Parking Lot:** Anthony Davis restriped the parking lot on June 17, 2019.
- **West Shore Bank-Credit Cards:** The library is now set up to accept payments with credit cards.

New Business:

- **Truth in Taxation:** Joan LundBorg made a motion to move forward with the Truth in Taxation hearing. Elaine LeTarte seconded the motion. The motion was approved.
- **Bids for HVAC:** The board discussed the submitted bids. Joan LundBorg moved to accept the bid from Blackmer and to request a 20 gallon gas hot water heater if one is available, and if not, to install a 40 gallon gas hot water heater. Cynthia Maguire seconded the motion. Roll Call: Aye: Kendra Flynn, Valerie Church McHugh, Nancy Peterson, Cynthia Maguire, Elaine LeTarte, Joan LundBorg.

Other Business:

- Joan LundBorg stated that she would like to discuss retirement benefit information for all library personnel at the next board meeting.

Public Comment: There were no public comments.

Adjourn: The meeting was adjourned at 7:00 p.m. by Kendra Flynn, President.

Respectfully submitted

Joan H. Wegner, Recording Secretary